



RULES OF CONDUCT

Loloma Learning Center and Library

Western Spirit: Scottsdale's Museum of the West

The research library is available by appointment only on Mondays. To make an inquiry or to schedule an appointment, email library@scottsdalemuseumwest.org.

1. Large bags, backpacks, briefcases, etc. must be kept with the librarian or in the administrative offices.
2. No food or drink is allowed except bottled water.
3. Pens may not be used and marks may not be made on any book. "Post-It" notes may be used but must be removed.
4. Place all books when finished by the "Return Books Here" marker – please do not reshelve.
5. Photography using cameras, smart phones, etc. is permitted on completion of the *Use of Personal Camera Agreement* form.
6. Material may be photocopied on site by the researcher, but books may not be bent, pressed down, or otherwise manipulated to get a better copy.

Museum staff reserve the right to inspect all material held by a researcher when entering and/or leaving the library.